

Richland Section Executive Committee Meeting
Wednesday, 11/09/2022, 6:02 PM, Microsoft Teams Meeting

11/09/2022

Call to order: 6:02 pm

Attendance: Shirmir Branch, Sonia Alcantar Anguiano, Vanessa Dagle, David (Dave) Heldebrant, Uriah Kilgore, Sankarganesh Krishnamoorthy, Deepika Malhotra, Satish Nune, Cristina Padilla Cintron, Sandra (Sandy) Fiskum, Steve Krosgrud, Mowei Zhou

**Since quorum is not met, all matters that require a vote will be voted on via email or tabled until the next Local Section (LS) Executive Committee (EC) meeting.

1. Previous meeting minutes – Shirmir presents the October 2022 executive committee (EC) meeting minutes. Minutes were sent to the EC via email. Comments were received electronically. Additional comments provided clarification regarding the annual social. Shirmir has the action to send the most recent draft of the minutes to Cristina for voting by the EC.
2. Approve treasurer’s report – Sandy introduces the October 2022 (01 – 31 October 2022) treasurer’s report. Starting balance is \$45,076.82 in savings and \$29,878.74 in checking. Sandy notes that some reimbursements (which were expected receipts in the 2022 LS budget) have not yet been received from the ACS. Sandy moved \$15,000 from the checking account to the savings account in order to accrue more in interest. Additional activities, receipts, and expenses are detailed in the report below. There is discussion on how the transfer from checking to savings should be recorded to accurately reflect that the money is still in the LS account. It was decided that the transfer not be listed on the “Total spent this period” line. Sandy has the action to revise the report to reflect the transfer. Ending balance is \$60,076.82 in savings and \$13,511.46 in checking. The most recent draft of the October 2022 treasurer’s report is attached below.
3. Financial records – The ACS recommends retaining records for seven years. Sandy recommends disposing of records that are more than 7 years old. This voting on this topic will be tabled until the December 2022 EC meeting.
4. 2023 budget – Sandy would like to have a draft of the 2023 LS budget prepared ahead of the December 2022 EC meeting. Sandy has the action to coordinate with Cristina and Deepika offline to prepare the budget.
5. 2022 annual social – The Annual Social is scheduled for 18 November 2022 at 6:00 pm at the Richland Community Center, Riverview Room. Eric Hoppe will give a presentation about wine chemistry. The program will also recognize new ACS Fellows, volunteers, and 50- and 60-year ACS members. Students from Eastern Oregon University (EOU) will show posters that they presented throughout the year at conferences. The food has been finalized with Pacific Pasta and Grill, along with permission to serve wine. Deepika and Cristina have planned to meet offline to complete last minute actions for the event. Steve has the action to send postcards to members advertising the event. Deepika requested that the EC arrive around 5:30 pm to help with setup.

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6. Elections – As of 09 November, 64 out of 344 voters (19%) have voted so far. Matt Monroe sent a reminder via email to those who have not yet voted. Mariefel wants to send an email reminder to the membership to vote. She will also work to put an announcement on the LS LinkedIn page. Dave suggests offering a raffle for a gift card to convince members to vote. This will be tabled to discuss initiating in next year's elections.
7. Girl Scouts event – Amber Donley is hosting a Girl Scouts event for the “Get to Know Nuclear” badge. The event will be 12 November 2022 at Columbia Basin College. The LS served as a non-profit sponsor to allow for rental of the space at no cost.
8. REACH event – The LS participated in a STEAM workshop hosted at the REACH Museum. The event was held on 15 October 2022 from 10:00 am – 12:00 pm. The workshop featured the National Chemistry Week's (NCW) theme “Fabulous Fibers.” There were 10 volunteers from the LS present. A survey was sent to the volunteers for input on this event and hosting future outreach events. It was noted that some attendees that heard of the event through the ACS were not aware that there would be a cost to enter the REACH Museum. It was recommended that future outreach events be hosted at venues that the public can enter at no cost. In the circumstance that an event is hosted at a venue with an entry fee, the LS should request attendance waivers for LS members. Further comments from event attendees requested programming activities for older children and adults. Shirmir has the action to send a summary of the event to Cristina for inclusion in the annual report.
9. EOU activities – Cristina reports on Anna's behalf that ~10 people from EOU are planning to attend the Annual Social. The students will bring their own poster boards for their research posters. Anna will be attending the 2023 Leadership Institute to facilitate the Local Section Activities Committee track. Registration will be open soon. Anna recommends that whoever is elected Chair-Elect register for the event. The EOU chemistry club hosted the Investigators in Science event at EOU on 29 October 2022. Fifty-four students attended the event. Anna has the action to draft a summary of the event for the newsletter. The EOU chemistry club celebrated NCW by hosting a table of activities at the La Grande Farmers Market on 15 October 2022. The chemistry club also participated in the EOU homecoming parade by handing out NCW activity booklets. The chemistry club recognized mole day (23 October 2022) by disturbing Nano-moles to EOU chemistry classes.
10. LS DEIR grant – The proposal for the DEIR grant is due on 13 November 2022. Shirmir has the action to submit the proposal. The proposal will feature an outreach event geared toward the local Hispanic community on a greater scale than previous years. Shirmir will work with Cristina, Anna, and Sonia to complete the proposal materials.
11. Committee reports
 - a. Women Chemists (Chair: Shirmir) – No update to report.
 - b. Government Affairs (Chair: Kristin) – No update to report.

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- c. Membership (Chair: Sandy) – Sandy reports 2 new regular members; 2 new student members; 5 member terminations; 5 member reinstatements; 0 transfers out. There are currently 380 members in the LS. The new regular and student members were sent welcome letters.
- d. Public Relations (Chair: Steve) – The next newsletter will go out in early 2023. The newsletter will need to include the proposed 2023 budget, announcement of the LS membership meeting, announcement of the new EC, and letters from the outgoing and incoming chairs.
- e. Programs (Chair: Deepika) – Update reported above.
- f. Environmental improvement (Chair: Uriah) – Uriah does not anticipate spending the allocated budget for the Environmental Improvement Committee this year. He does anticipate needing the same amount allocated in this year to use in 2023.
- g. Safety (Chair: Johnny) – No update to report.
- h. Awards (Chair: Mariefel) – Update reported above.
- i. Diversity and Inclusion (Chair: Anna) – Update reported above.
- j. Education (Chair: Colby) – No update to report.
- k. National chemistry week (NCW) (Chair: Anna) – Updates reported above.

Cristina adjourns the November 2022 EC meeting at 6:40 pm.

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**ACS Richland Section
Treasurer's Report**

10/2022 – 10/31/2022

Presented on 11/9/22 by SK Fiskum

Activities

Note that K-12 outreach is now \$245 overspent (budgeted \$500).

There was no early bird discount (\$250) received from ACS national.

There was no rebate from ACS for Councilor travel expenses (\$2500) received from ACS national. (There is a 4-week request window after the meeting for reimbursement.)

Internal transfer from checking account to savings: \$15,000 (10/4/22) to take advantage of better interest rate.

Starting Balance

Savings	\$45,076.82
Checking	\$29,878.74

Receipts

From	Amount	Budget Category	Date	Directed to:
ACS supplemental allotment	\$448.62	1	10-17-2022	Checking account

Total receipts this period \$448.62

Expenses

To	Amount	Budget Category	Date Paid	Check number; description
Deepika Malhotra	\$1,466.36	21b	10-07-2022	#1326; METT grant/Logitech Group Video Bundle with Expansion Mics for Large Rooms
Deepika Malhotra	\$134.23	17d	10-07-2022	#1327; Science Café food and gift for speaker
Sonia Alcontar Anguiano STEAM October 15	\$36.92	21a	20-10-22	#1328; supplies for 10/15/22 STEAM event at the REACH
Brandy Gartman STEAM October 15	\$29.73	21a	20-10-22	#1329; food for volunteers at 10/15/22 STEAM event at the REACH
Shirmir Branch STEAM October 15	\$148.66	21a	20-10-22	#1330; supplies for 10/15/22 STEAM event at the REACH

Total spent this period \$1,815.90

Ending Balance

Savings	\$60,076.82
Checking	\$13,511.46