

Richland > Administration Form > 2021

***Required Fields**

Governance

Please input your responses to all questions based on the annual reporting year (unless otherwise instructed.)

1. How many times did the executive committee meet to conduct governance business? *

2. How many members were there in the executive committee? *

3. How did the executive committee communicate with one another? (Check all that apply.) *



Email



Teleconference



Zoom/Gotomeeting/Webex



ACS Network



Other

4. What was the month and year of the last Local Section strategic planning session?

5. What percentage of your councilors were in official attendance at the Spring Virtual Council Meeting? *

6. What percentage of your councilors were in official attendance at the Fall Virtual Council Meeting? *

100	%
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7. Did your local section have a succession and/or leadership development plan? *

- Yes
- No

8. Did a member of your local section attend the Local Section Leaders Track at ACS Leadership Institute? *

- Yes
- No

9. How did your local section identify future leaders and get them into the leadership pipeline? (Check all that apply.) *

- Self-nomination
- Solicitation or Advertising
- Identify Active Committee Members
- Formal Leadership Training
- Long Term Plan
- Outreach to New Members
- Arm-Twisting
- Other

10. Did your local section conduct an officer election? *

- Yes
- No

11. Did your local section conduct its elections electronically? *

- Yes
- No

12. How many members voted in your local section election?

93

The following questions provide the opportunity for your section's leadership to communicate successes, challenges, goals, and progress towards meeting those goals. We want to hear from you! Please use the required comment boxes to share your thoughts about your section. Do not feel limited by having spaces indicated for the top three goals. Other goals can be added in the comment box if needed.

13. Chair's Report: Please provide a narrative of the past year's activity/successes/challenges *

The past year, 2021, seemed to have flown by so fast. We hoped that the pandemic due to the SARS-COVID-2 would be done in 2020, but that was not meant to be. The limitations imposed by the pandemic remained to be the main challenge of the local section. Several attempts to conduct a plant tour did not push through because of the pandemic protocols in place. Like in other areas, we could not perform any face-to-face activities in the Tri-Cities. On the other hand, the EOU Chem Club student members could do so. We also noticed some virtual participation fatigue from members and the challenge of engaging more members. Several polls were sent to members to get their input but had very low turnouts. And yet, despite the many challenges, I am so very proud of what the dedication of our executive committee, volunteers, and members was able to accomplish through a mostly virtual platform. • We saw the long-awaited revamp of our local section website (<https://acsrichland.org/>) through the METT grant awarded to the local section in 2020. Kudos to Mr. Steve Krogsrud for spearheading this effort. Please check it out when you get the chance and let us know what you think. • In April, we developed and coordinated the “Exploring Covid 19” activity implemented through funding by the 2020 Diversity, Inclusion, Equity, and Respect Grant. In partnership with Stevens Middle School, this activity involved nearly 400 people. This number includes local section volunteers who led, organized, and prepared the material kits, and the teachers and students, who watched through the video and performed the hands-on activities. Ms. Cristina Padilla, then Chair-Elect, led this effort. • The local section started participating in the National Chemistry Olympiad again this year, hugely because of the enthusiasm and efforts of Dr. Padmaja Gunda. Three local students were able to reach and participate in the national-level competition. We are looking forward to increased interest and participation in the coming year. • We provided virtual activities for members, including: o Virtual Science Café in February o Interactive Virtual Family Night in February o Honoring some of our local Women Chemists Committee members with the Portland ACS LS in March o Presentation and demo on Virtual Beer Tasting in May o Workshop on the science of performance management by Lucas Engineering and Management staff, Mr. Joe Estey in September o Chemistry advocacy training by the Government Affairs Committee in October o Active bystander training by Pacific Northwest National Laboratory staff, Ms. Tanya Bowers in November • In K-12 activities, we also continued our support of the Eastern Oregon University Chem Club activities, including Saturday Market Outreach, Girls in Science, Festival of Trees, and ChemClash: Rival Reactions. We encouraged the formation of the Columbia Basin College Chem Club and their interaction with the more established EOU Chem Club. We continued our participation and support of the Mid-Columbia Science and Engineering Fair. We provided a video congratulating the winners during the virtual event. • We hosted a well-attended virtual Annual Social, which recognized accomplishments of ACS Richland LS members and honoring of Dr. Janet Bryant for her service to both the local and national ACS. Dr. Lori Anna Valentin, a forensic scientist working at the NY State Police, gave an overview of “A Day in the Life of a Forensic Scientist.” • For the election nominees, we have four (4) new members who ran for a local section position. One won and will be serving as Treasurer next year, while

another continued participation by volunteering to become a committee chair. He is joined by another new member volunteer, who will also be a committee chair in the coming year. • Lastly, the local section was a national finalist in three ChemLuminary award nominations and won the Outstanding Public Outreach Event Organized by a Student Group. For a local section our size, being a finalist for the other two awards, Outstanding NCW Event for a Specific Audience and Outstanding Performance Awards Medium Size Category, was indeed a great honor. .

Responses to be provided by the Chair-elect for the annual reporting year.

14. Chair-Elect's Goals *

a . Please list first of top three goals

1. To expand our efforts on diversity, equity, inclusion, and respect (DEIR) by connecting with the Tri-Cities community

b . Please list the second for top three goals

2. Grow the strength of our collaborations with other ACS local sections, student chapters, and international chemical science chapters (ICSCs)

c . Please list third of top three goals

3. Work towards a program focusing on you (our members) in which you feel supported in doing your best work.

To be completed by the Chair-elect for year following the annual reporting year.

15. Next Year's Chair-elect's Goals *

a . Please list first of top three goals

1. Continue to explore ways to connect with members in the virtual environment and find opportunities to connect students and experienced professionals.

b . Please list second of top three goals

2. Finding ways to promote inclusive communication to strengthen our section's commitment to diversity, equity, inclusion, and respect.

c . Please list third of top three goals

3. Plan outreach activities for extending collaborations beyond local section platform.

16. Does the Local Section have an Vision and/or Mission Statement *

- Yes
- No

In 2021, the ACS Board of Directors authorized an additional one-time supplemental funding allocation equal to your local section annual allotment.

17. Please describe below how your local section has used (or plans to use) the supplemental funds that were allocated in 2021. *

The allocated funds in 2021 were added to the local section budget and supported to bridge the differences between the METT Grant and DEIR Grant budgets and actual expenses. We also offered support to pay for senior and undergraduate members registration for the virtual ACS meetings. Lastly, we planned to support two delegates to the ACS Leadership Program, which was transitioned now to a virtual setting.

Organization

1. Did your local section have active coordinators for the following?

Activity	Coordinator Names
Awards	Sandra Fiskum
Budget/Finance	Deepika Malhotra
Educational	Colby Heideman
Government Affairs	Kristin Marie Omberg
Membership/Membership Retention	Tamas Varga
Minority Affairs	Anna G Cavinato
Newsletter/Publications	Stephen Krogsrud
Nominations	Sandra Fiskum
Public Relations	Stephen Krogsrud
Women Chemists	Shirmir Branch

2. How many subsections were active in your local section? *

0

3. How many subsection meetings were held? *

0

4. How many topical groups were active in your local section? *

0

5. How many topical group meetings were held? *

0

*A person who is not a member of the SOCIETY shall not become a member of any Local Section, but Local Sections may provide in their bylaws to have Local Section Affiliates, not members of the SOCIETY, who shall be entitled to all the privileges of membership in the Local Section, as provided in the Local Section bylaws, except that of holding an elective position of the Local Section, or voting on Articles of Incorporation and bylaws for the Local Section, or serving as a voting member of its Executive Committee or equivalent policymaking body, or voting for Councilor(s) or Alternate Councilor(s) from the Local Section. In their bylaws, Local Sections may either provide or withhold the privilege of voting by Local Section Affiliates for an elective position (other than Councilor or Alternate Councilor) of the Local Section. Local Section Affiliates may be appointed as Committee Chairs, if allowed by the bylaws of the Local Section.

6. How many dues-paying local section affiliates* were there in the local section? *

32

7. Did your local section support (financial or otherwise) an existing Technician Affiliate Group (TAG) *

- Yes
- No

8. What was the approximate number of active volunteers in your local section? *

20

9. Please estimate the number of volunteers that were new. *

5

10. Please indicate all the ways that your local section recognized volunteers? *

- Awards
- Certificates
- Letter to Volunteer
- Letter to Volunteer Supervisor
- Recognition at Event
- Recognition in Newsletter
- Recognition on Web

Other

past chair pin; note and token gifts; kudos during board meetings;

Communication

Please input your responses to all questions based on the annual reporting year (unless otherwise instructed.)

1. Did your local section have a representative on your Regional Meeting Board or Steering Committee? *

- Yes
 No

2. How did Councilors report to your local section members about national ACS matters? *

At an Executive Committee Meeting

At a Section Meeting

In an email

In the newsletter

On the local section website

Other

3. On average, how many members attended a local section meeting? *

12

4. How many local section meetings were held? *

6

5. How does the section's leadership communicate information to its members (including social media channels)?

a . General description of communication:

Communication to members for more immediate notification of upcoming events or available opportunities was done through e-mail blasts. Newsletters were sent through e-mail and for those who do not have e-mail access, the newsletters were printed and mailed.

b . How Often do these communications occur? Number of newsletters published:

2

c . How Often do these communications occur? Number of meeting notices:

12

6. What social media does your local section use? (If selected, the link is required.)

Facebook

Instagram

LinkedIn

Snapchat

TikTok

Twitter

Other

7. Did your local section have a website? *

Yes

No

If the answer to above question is YES, what was the URL for your website?

<https://acsrichland.org/>

8. Did your local section post its Annual Report on the website? *

- Yes
- No

Nomination

The Local Section (LS) Outstanding Performance (OP) ChemLuminary Award is given annually to a local section in each section size category by the Local Section Activities Committee. This award recognizes the most outstanding performance of a LS in a particular size category in supporting ACS, its section members, students, the public, the education enterprise, industry, other ACS sections, other professional societies, and partnering organizations. The review is based solely on the LS FORMS annual report (AR), considering primarily the summary self-nomination statement below and the summary descriptions contained within Events, Activities, and Meetings. Other performance indicators may include administrative (e.g. participation in elections) and financial (e.g. sound budgetary policy) aspects. Timely submission of your administration and financial forms is a major factor in the evaluation of your LS for the Outstanding Performance Award.

1. Our Section would like to self-nominate for the Local Section Outstanding Performance Award *

- Yes
- No

Please provide a summary self-nomination statement of 500-word or less. The summary statement should highlight local section's activities to support your nomination.

The Richland Section is nominated for Outstanding Mid-size Local Section (LS) for a very successful year. Despite another year of the pandemic's constraints on in-person meetings, the LS successfully provided activities for the members and the broader community and achieved its goals through dedicated and resilient volunteers. The LS website update (www.acsrichland.org) was completed through funding from the METT grant. A follow-up tutorial session on website familiarization and editing was conducted for the Executive Committee. Through another ACS grant (DEI&R grant), the LS hosted the "Exploring Covid 19" event. In partnership with Stevens Middle School, this activity involved nearly 400 people, including more than ten local section volunteers who led, organized, and prepared the material kits, and the teachers and 374 Grade 7 students, mostly from underrepresented minorities. Participants watched a bilingual video that contained information about the Covid-19 pandemic and performed engaging hands-on activities such as creating their own hand sanitizer. The LS submitted and was awarded another DE&IR grant for next year. For the first time, we hosted a Family Night, led by new volunteers, which focused on engaging kids in pre-school, early elementary, and their parents, through a Periodic Table Bingo and a chromatography hands-on activity making craft paper hearts. The smiles on the participating kiddos' faces were priceless. We also coordinated participation to the National Chemistry Olympiads from several Tri-City Schools. Four Hanford High and Richland High School students participated in the local tests, while three eventually made it to the national competition. We expect that student participation will expand in the coming years. The LS promoted collaboration between the more established Eastern Oregon University (EOU) Student Chapter and faculty and students at Columbia Basin College (CBC), continuing its strong support for professional and outreach activities in the La Grande, OR area. Members located in Oregon held several outreach events including the second virtual Girls in Science

focused on the novel coronavirus science, a large NCW celebration at a local market and a large outreach event at a community fair. Despite the pandemic, the LS supported the virtual Mid-Columbia Science and Engineering Fair by fielding out judges, providing special awards, and participating during the virtual event. The LS also hosted a variety of “first” activities for the members, including a performance management workshop; a chemistry advocacy workshop, where interested members were trained to use tools developed by ACS to advocate for science and science policy; and an active bystander workshop that provided attendees with skills on how to interrupt and deal with observed scenarios that make other people unsafe because of prejudice, bias and/or harassment. Though we did not have any 50-yr members to celebrate this year, our section’s Annual Socials event was once again celebrated virtually, with speaker Dr. Lori Ann Valentin from the New York LS, and honoring Mrs. Janet Bryant for her various and deep service to the LS and its members. The event included a formal program, a virtual poster presentation of student members and a quiz contest that was both fun and competitive. Members tuning in from Oregon, New York and the Tri-Cities and the Yakima Valley area enjoyed the event.

Supporting Materials

Brief Description	File Name	File Size	Date Uploaded
Oct-Newsletter	Newsletter-2021-October.pdf	2.63 MB	2/11/2022
Feb-Newsletter	February-2021-Richland-Section-Newsletter.pdf	1.64 MB	2/11/2022
	Annual Event 2021-sub.pptx	23.98 MB	2/11/2022

Richland > Financial Form > 2021

Revenues

1. Annual ACS Allotment *

2. New member commissions *

3. Donations, contributions *

a. Bequests and/or trusts (list amount separately from line 3) *

4. Rebate from ACS for Councilor travel expenses *

5. ACS Awards or Grants received (e.g. IPG) *

6. Program revenue (includes newsletters, short courses, lecture series, national or regional meetings, etc.) *

7. Local section dues, affiliate dues *

8. Interest, dividends *

9. Special events and activities (describe and itemize in document uploaded to Supporting Materials Tab; the purpose of these is to raise funds other than contributions to finance exempt activities. Include events such as dinner dances, raffles, bingo games, etc.)

a. Gross revenue (not including contributions reported on line 3) *

\$0.00

b. Less direct expenses other than fundraising expenses *

\$0.00

c. Net income (or loss) from special events and activities (line 9a less line 9b) *

\$0.00

10. Meals (include total meal revenues) *

\$0.00

11. Other revenue (describe and itemize) *

\$0.00

a) AIChE contribution to summer picnic; \$0 b) Early bird discount for leadership training; \$0 c) NORM 2018; \$0 d) 2019 Strategic Planning Retreat (LSAC grant): \$0

12. Total Revenues (Add lines 1 through 8 and 9c through 11)

\$20,589.96

Expenses

13. Subsidies to subsections, topical groups or affiliate groups. *

\$0.00

14. Awards, scholarships, grants, etc. *

\$0.00

15. Administrative expenses (not including postage, printing, and shipping)

a. Salaries, other compensation *

\$0.00

b. Professional fees and payments to independent contractors *

\$49.00

c. Occupancy, rent, utilities, and maintenance *

\$0.00

15d. Total administrative expenses (add lines 15a through 15c)

\$49.00

16. Printing, publications, newsletters, meeting announcements, postage, and shipping. *

\$2,027.08

17. Local meetings (include speakers expenses) *

\$556.87

18. Meals (include total meal expenses) *

\$0.00

19. Travel subsidies to Councilors. *

\$0.00

20. Travel subsidy and fee for Local Section Track at the ACS Leadership Institute *

\$0.00

21. Other expenses (describe and itemize) *

\$7,794.31

1. Grant (IPG Enhancing Presentation ... Asian Sci): \$5928.21; 2. NCW, K-12 outreach: \$401.90; 3. Olympiad: \$81.42; 4. Science Fair and award: \$450; 5. Girls in Science: \$600; 6. Women Chemists Committee: \$332.78

22. Total Expenses (add lines 13 through 21)

\$10,427.26

23. Total Excess (DEFICIT) (Line 12 less line 22)

\$10,162.70

Budget

24. Investments (estimated current market value of stocks and bonds) *

\$0.00

25. Restricted Funds - Of the amount cited in line 24, indicate how much is restricted by external donor stipulation for uses such as awards, funds, building funds etc. List individual accounts, if possible.

a. Name of the Fund and Amount

\$

b. Name of the Fund and Amount

\$

c. Name of the Fund and Amount

\$

d. Name of the Fund and Amount

\$

Total Restricted Funds (add lines 25a through 25d)

\$

26. CDs, Money Markets *

\$0.00

27. Cash on hand (passbook savings and checkbook) *

\$79,230.92

28. Other assets (describe and itemize) *

\$0.00

29. Total Assets(add lines 24 through 28)

\$79,230.92

30. Average interest earned on assets (%) *

\$0.02

31. Liabilities, if any *

\$620.27

32. Net assets, by end of current financial year (line 29 less line 31)

\$78,610.65

33. Last year's Net assets, by end of last financial year (line 32, previous year report) *

\$68,447.95

34. EXCESS (DEFICIT) (line 32 less line 33)

\$10,162.70

35. EXCESS (DEFICIT) (from line 23 in Expenses tab)

\$10,162.70

36. Explain the difference between lines 34 and 35 *

Difference is \$0

Tax Information

Description

Public Support Test or Reason for Non-Private Foundation Status

Local sections must normally receive more than 33 1/3% of its support donations from the general public and not more than 33 1/3% of its support from investment income.

37. Public Support Ratio

Gifts, Grants, Contributions, Membership Dues, Exempt Function Revenues, Interest, Unrelated Business Income, Tax Revenues, Value of Services and Facilities, Other Sources *

\$99.93

a. Gifts, Grants, Contributions, Membership Dues, Exempt Function Revenues, Interest, Unrelated Business Income, Tax Revenues, Value of Services and Facilities, Other Sources *

PASS

38. Gross Investment Income Ratio *

\$0.07

a. Gross income from interest & dividends/ Gifts, Grants, Contributions, Membership Dues, Exempt Function Revenues, Interest, Unrelated Business Income, Tax Revenues, Value of Services & Facilities, Other Sources * Exclude any unrelated business income *

PASS

39. Which Form 990 did your local section file with the IRS for the Tax Year?

- Form 990-N (Electronic Postcard)
- Form 990-EZ
- Form 990

40. What is your local section's Employment Identification Number (EIN)? EIN is an all-number 10 character format. For example, 12-3456789 *

91-6054075

41. Does your organization want to continue to be included under the umbrella of the American Chemical Society's Group Exemption Letter?

- Yes
- No

42. The local section requests their annual allotment

- Yes
- No

Supporting Material

Brief Description	File Name	File Size	Date Uploaded
2022 Proposed Budget for ACS	2022 Proposed LS budget for ACS.xlsx	14.46 KB	1/31/2022
2021 Budget for ACS	2021 LS budget for ACS.xlsx	14.43 KB	1/31/2022