



# American Chemical Society

Richland Section Board Meeting  
Wednesday, November 8, 2017 at TCIC T125 (Hoot Room) WSU Tri City Campus

Present: Jann Frye, Vanda Glezakou, Sandy Fiskum, Ram Devanathan, Steve Krogsrud, Deepika  
On Skype: Janet Bryant, Dave Heldebrant, Anna Cavinato

Call to order at 6:12 pm

1. Review September Minutes- There was no formal meeting in October, but there was an emergency board meeting just prior to Geezerfest for which minutes were not recorded. September minutes were approved.
2. Treasurer's Report- Sandy-The October report is attached. November was quite active with National Chemistry week, and Geezerfest. The treasurer's report was approved.
3. Budget for 2018 discussion-Sandy-We added a line for Women's Chemist Committee for \$400. We also discussed the line for (21B) Asian Scientist communication, IPG, \$750. Instead of what we had proposed to help Asian Scientists communicate, Vanda decided to circulate a questionnaire, and hold a social. Bridging the gap mini-grant, (21O) \$300 is for communication equipment. The proposed budget was approved by the board to be sent to the membership in the newsletter, and is attached to the minutes.
4. National Chemistry week- Oct 24 we held a Program in a Box. About 60 students attended in La Grande and others in Tri-cities. Girls in science activity was a mineralogical activity that involved crime solving. About 111 students and faculty participated. Anna has lots of pictures. She will submit a description of this to C& E News with pictures. Next summer she will not be able to host a Project Seed student, as she will be traveling to Italy this summer. We can still apply to have a student, but we will need to find another person to be the mentor.
5. Science Café- Joe Ryan will present at 6 pm November 9 at the Glass Punty, 6818 W. Kennewick Ave, Suite D, Kennewick. Attendees will have a chance to make something.
6. Sandy will be conducting Chief Jo Middle School science night. She would like the ACS tablecloth, but was not sure who had it.
7. Donation in honor of Maxine Hermens, late wife of Richard Hermens- The board voted to donate \$100 in her memory to the EOU foundation.
8. Geezerfest summary and Lessons Learned- The event was very nice. The awardees were very appreciative. We signed cards for the wife of our 70-year awardee John Young who passed away this summer, and Mr. Besso our 60 year awardee, as well as a thank you note for Carrie Anderson of WSU Tri-Cities who helped with our event set up.



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9. NORM 2018 LOC- Janet has set up a Google share drive for sharing documents for the meeting. Vanda and Ram will work on program track organization. Sessions will then be organized under each track. The 2017 NORM had about 450 attendees.



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October 11, 2017

### Activities

Notice was received on 8/24/17 from ACS that we will receive \$750 for Enhancing Presentation Skills for non-English speakers with emphasis on Native Asian Scientists, assuming Vanda digitally signs concurrence. As of 10/8/17, this amount has not been received. Councilor travel cost report and receipts were electronically submitted to ACS on 9/26/17.

### Starting Balance

Savings	\$18,880.81
Checking	\$14,021.93

### Receipts

From	Amount	Budget Category	Date	Directed to:
Banner Bank	\$3.81	8	9//30/17	Savings account

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Total receipts this period	\$3.81
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### Expenses

To (date billed)	Amount	Budget Category	Date Paid	Description; check number
Anna Cavinato	\$1,219.22	19	9/26/2017	Counilor travel to August Nat'l meeting; 1245

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Total spent this period	\$1,219.22
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### Ending Balance

Savings	\$18,884.62
Checking	\$12,802.71



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	2016 Final	2017 Proposed	2017 (in progress)	Notes	2018 proposed revised
<b>REVENUES</b>					
			current totals		
(1) Annual ACS Allotment (plus dues)	\$8,177.98	\$8,069	\$8,184		\$7,805
(2) New member commissions	\$0	\$0	\$60		\$0
(3) Donations, contributions	\$500	\$0	\$0		\$0
3a) Bequests and/or trusts	\$0	\$0	\$0		\$0
(4) Rebate from ACS for Councilor travel expenses	\$2,738	\$2,800	\$1,414	Expecting another check from ACS	\$2,800
(5) ACS Awards or Grants received (e.g., IPG)	\$1,500	\$0	\$1,050		\$0
(6) Program revenue (short courses, lecture series etc.)		\$0	\$0		\$0
(7) Local section dues, affiliate dues	\$1,445	\$1,400	\$1,502		\$1,400
(8) Interest, dividends	\$15	\$15	\$11		\$15
(9) Special events and activities	\$0	\$0	\$0		\$0
(10) Meals (include total meals in revenue)	\$0	\$0	\$0		\$0
(11) Other revenue (describe and itemize)		\$0			
a) AIChE contribution to summer picnic	\$0	\$0	\$0		\$0
b) Early bird discount for leadership training	\$250	\$250	\$250		\$250
(12) TOTAL REVENUES	\$14,626	\$12,534	\$12,470		\$12,270
<b>EXPENSES</b>					
(13) Subsidies to subsections, topical groups, or affiliate groups			\$0		\$0
(14) Awards, scholarships, grants, etc.					
a) Travel awards for ACS student members	\$3,000	\$3,000	\$3,000		\$3,000
b) HS Teacher Grants	\$0	\$100	\$0		\$100
c) Outstanding Teacher Award	\$0	\$100	\$0		\$100
d) General Awards	\$228	\$300	\$270		\$300
e) Supplemental awards	\$133	\$250	\$0		\$250
(15) Administrative expenses (not including postage, printing, and shipping)	\$69	\$100	\$0		\$100
(16) Printing, publications, newsletters, meeting announcements, postage					
a) Newsletter	\$582	\$1,000	\$560	maybe additional	\$800 savings if we we publish more of our own.
b) Public relations	\$420	\$400	\$0		\$400
c) Web update	\$0	\$500	\$0		\$200
d) Miscellaneous	\$23	\$50	\$0		\$50
(17) Local Meetings (include speakers' expenses)					
a) Speakers	\$429	\$400	\$0		\$400
b) ACS Picnic	\$233	\$400	\$291		\$400
c) ACS Annual social	\$889	\$1,000	\$891		\$1,000
d) Science Cafes	\$108	\$600	\$35		\$300
(18) Meals		\$100	\$0		\$100
(19) Travel subsidies to Councilors	\$3,943	\$4,300	\$2,986		\$3,500 Reduced based on 2017 actual cost
(20) Travel subsidy and fee for Local Section Leadership Conference	\$882	\$2,500	\$1,764		\$1,500
(21) Other expenses (describe and itemize)					
a) K-12 outreach (Lewis and Clark elementary, Expanding Your Horizons, Other)	\$50	\$150	\$50		\$150
b) Grant (IPG Enhancing Presentation ... Asian Sci)	\$82	\$0	\$0		\$750
c) NCW, K-12 outreach	\$456	\$750	\$365		\$500
d) Olympiad	\$128	\$250	\$0		\$200
e) Science Fair and award	\$425	\$450	\$425		\$450
f) Girls in Science	\$500	\$500	\$500		\$500
g) Special Symposium	\$115	\$0	\$0	delete category	
h) Diversity Affairs Committee	\$0	\$500		expect this bill from Anna	\$500
i) Boy Scouts Nuclear Science Merit Badge	\$50	\$75	\$75		\$75
j) Earth Day	\$0	\$250	\$197		\$200
k) Project SEED	\$900	\$900	\$900		\$900
l) Other expenses (ANS-Dec meeting)	\$0	\$50			\$50
m) Career fair	\$600	\$2,400	\$2,400		\$0
n) Women Chemists Committee					\$400
o) Bridging the gap minigrant (communication eq expense)					\$300
(22) TOTAL EXPENSES	\$14,245	\$21,375	\$14,709		\$17,475
(23) EXCESS (DEFICIT)	\$382	(\$8,841)	(\$2,239)		(\$5,205)