



# American Chemical Society

Richland Section Board Meeting  
Wednesday, December 20, 2016, 6 pm at Richland Library

Present: Jann Frye, John Frye, Dave Heldebrant, Frannie Smith, Ram Devanathan, Vanda Glezakou, Sandy Fiskum, Cary Seidel  
On Phone: Janet Bryant, Anna Cavinato

Call to order at \_\_5:38 pm\_\_\_\_

1. Review November Minutes-Approved with corrections submitted by Janet and Sandy.
2. Treasurer's report- Sandy presented the report. \$18869.53 in savings, and \$13,522.31. We received the \$1500 grant for virtual event participation. The end of the year treasurer's report for 2016 is attached.
3. Election results- The following members were elected to board positions this year:
  - a. Chair- Vanda Glezakou
  - b. Chair Elect- Ilke Arslan
  - c. Secretary- Jann Frye
  - d. Treasurer- Sandra Fiskum
  - e. Councilor- Anna Cavinato
  - f. Alternate Councilor- Position vacated by Anna Cavinato
4. Ram proposed that the board nominate Dave Heldebrant as alternate councilor. Janet seconded. This is for a one year appointment to fill the vacancy created by Anna being elected as councilor. We are thrilled Dave volunteered. We approved Dave as alternate councilor
5. Proposed Budget- Vanda and Sandy-Sandy presented the proposed budget. We added the \$1500 virtual participation grant.

Line 14a- ACS student members' travel is \$3000, but not sure how this will be split between schools.

Line 15- Administrative expenses like the cost of our checks.

Line 16- covers newsletter (\$1000), public relations (\$400), and web update (\$500).

Line 17- We kept expenses for line 17- for social event. We will need to find a cheaper caterer for Geezerfest as 2016 vendor's costs are too high. We did not spend all we have allocated for Science Café. We decided to keep this at \$600 to continue our support for this popular outreach event.



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Line 19- Anna wondered if the subsidy she had been getting from the analytical division would continue to cover her expenses. Janet said she would have to check with the division, as they may prefer the councilor subsidy cover her expenses. We decided to leave the travel subsidy as it is. Vanda plans to bring a speaker Vanda Andreoni in around March, and we discussed that we might be able to arrange a science café around this.

Line 18 is meals, but we do not budget any funds for that. Janet thinks we should have \$100 in meals, and the board agreed.

Line 20- We decided to bump up the Leadership conference to \$2500, so both Anna and Ilke can go.

Line 21a- \$150, we decided that this looks good.

Line 21b- We zeroed this out- we spent this grant already.

Line 21c- NCW \$750- Some of these costs could also come out of Diversity committee line. We decided to leave this as is.

Line 21d- Olympiad- leave as is

Line 21e- \$450- Science fair

Line 21f- Girls in science- \$500

Line 21g- Zeroed out; the special symposium was held.

Line 21h- Diversity affairs- we used some of this for NCW

Line 21i- Boy Scouts Nuclear science merit badge increased from last year-\$75

Line 21j- Earth day-\$250

Line 21 k- Project SEED- \$800

Line 21 l- Other expenses- \$50

Line 21 m- Career Fair- Janet said we could charge some of Bill Carroll's expenses to this as it was career fair related, as long as Dave writes up a report on our grant.

We have a predicted deficit of \$8841, though probably it won't turn out this way.

Ram proposed we approve the budget as amended, Janet seconded. We accepted the amended budget. This will be sent out to the membership to vote on at a public meeting. The proposed budget is attached after the final treasurer's report for 2016.

6. NORM- Our Local Organizing Committee (LOC) set up a calendar for what we need to do. We still need a fund-raising chair. We also need to reach out to our contacts to sponsor events or program tracks. We have \$2150 in the NORM 2018 account. We already have people lined up to organize many of the technical symposia. Events for the meeting are in preliminary consideration: We may have a plenary speaker on wine chemistry, tour the wine center and have other socials, including the requisite Board of Directors mixer, a Senior Chemists Mixer of some sort, and the requisite Women Chemists luncheon.. Dave, Vanda, Anna and Janet will go to NORM 2017 to advertise the meeting and represent the section. It is customary to have a booth for the next annual NORM as part of the current NORM vendor expo, and we have made arrangements for this. NORM 2018 has been approved as a DOE-managed conference. About 200 PNNL people are currently members of the Richland Section and could be expected to attend, as it is being held primarily on the PNNL campus.



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The basic bones of the NORM 2018 web site are under development. As we are actively supporting NORM 2017, many of the templates, outreach examples, and schedule will come in handy to help us streamline the learning curve for NORM 2018 activities.

7. Janet proposed a resolution of congratulations and thanks to the 2016 Executive Committee and Officers, especially Ram Devanathan our 2016 chair, and our retiring councilor Richard Hermens. The Executive Committee passed the resolution unanimously.
  
8. When discussing where the Executive Committee can meet, Vanda also said Barnard Griffin would let us use their meeting room on Tuesday's for free, so perhaps we can do that sometimes.



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December 20, 2016

### Activities

Sandy met with Janet Bryant and Vanda Glezouku to discuss 2017 budget.

### Starting Balance

|          |             |
|----------|-------------|
| Savings  | \$18,869.53 |
| Checking | \$12,031.71 |

### Receipts

| From                                  | Amount     | Budget Category | Date       | Directed to: |
|---------------------------------------|------------|-----------------|------------|--------------|
| ACS Virtual Event Participation Grant | \$1,500.00 | 5               | 11/23/2016 | Checking     |

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|                            |            |
|----------------------------|------------|
| Total receipts this period | \$1,500.00 |
|----------------------------|------------|

### Expenses

| To (date billed) | Amount | Budget Category | Date Paid  | Description; check number |
|------------------|--------|-----------------|------------|---------------------------|
| USPS (via Yokes) | \$9.40 | 15              | 12/17/2016 | 20 postage stamps; debit  |

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|                         |        |
|-------------------------|--------|
| Total spent this period | \$9.40 |
|-------------------------|--------|

### Ending Balance

|          |             |
|----------|-------------|
| Savings  | \$18,869.53 |
| Checking | \$13,522.31 |



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## Proposed Budget for 2017

|  | 2016 Final        | 2017 Proposed   |
|--|-------------------|-----------------|
| <b>REVENUES</b>  |                   |                 |
| (1) Annual ACS Allotment (plus dues)   | <b>\$8,177.98</b> | <b>\$8,069</b>  |
| (2) New member commissions   | <b>\$0</b>        | <b>\$0</b>      |
| (3) Donations, contributions   | <b>\$500</b>      | <b>\$0</b>      |
| 3a) Bequests and/or trusts   | <b>\$0</b>        | <b>\$0</b>      |
| (4) Rebate from ACS for Councilor travel expenses                            | <b>\$2,738</b>    | <b>\$2,800</b>  |
| (5) ACS Awards or Grants received (e.g., IPG)                                | <b>\$1,500</b>    | <b>\$0</b>      |
| (6) Program revenue (short courses, lecture series etc.)                     |                   | <b>\$0</b>      |
| (7) Local section dues, affiliate dues                                       | <b>\$1,445</b>    | <b>\$1,400</b>  |
| (8) Interest, dividends  | <b>\$15</b>       | <b>\$15</b>     |
| (9) Special events and activities  | <b>\$0</b>        | <b>\$0</b>      |
| (10) Meals (include total meals in revenue)                                  | <b>\$0</b>        | <b>\$0</b>      |
| (11) Other revenue (describe and itemize)                                    |                   | <b>\$0</b>      |
| a) AIChE contribution to summer picnic                                       | <b>\$0</b>        | <b>\$0</b>      |
| b) Early bird discount for leadership training                               | <b>\$250</b>      | <b>\$250</b>    |
| (12) TOTAL REVENUES  | <b>\$14,626</b>   | <b>\$12,534</b> |
|  |                   |                 |
| <b>EXPENSES</b>  |                   |                 |
| (13) Subsidies to subsections, topical groups, or affiliate groups           |                   |                 |
| (14) Awards, scholarships, grants, etc.                                      |                   |                 |
| a) Travel awards for ACS student members                                     | <b>\$3,000</b>    | <b>\$3,000</b>  |
|  |                   |                 |
| b) HS Teacher Grants   | <b>\$0</b>        | <b>\$100</b>    |
| c) Outstanding Teacher Award   | <b>\$0</b>        | <b>\$100</b>    |
| d) General Awards  | <b>\$228</b>      | <b>\$300</b>    |
| e) Supplemental awards   | <b>\$133</b>      | <b>\$250</b>    |
| (15) Administrative expenses (not including postage, printing, and shipping) | <b>\$69</b>       | <b>\$100</b>    |
| (16) Printing, publications, newsletters, meeting announcements, postage     |                   |                 |
| a) Newsletter  | <b>\$582</b>      | <b>\$1,000</b>  |
| b) Public relations  | <b>\$420</b>      | <b>\$400</b>    |
| c) Web update  | <b>\$0</b>        | <b>\$500</b>    |
| d) Miscellaneous   | <b>\$23</b>       | <b>\$50</b>     |



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|   |                 |                  |
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| (17) Local Meetings (include speakers' expenses)                              |                 |                  |
| a) Speakers   | <b>\$429</b>    | <b>\$400</b>     |
| b) ACS Picnic   | <b>\$233</b>    | <b>\$400</b>     |
| c) ACS Annual social  | <b>\$889</b>    | <b>\$1,000</b>   |
| d) Science Cafes  | <b>\$108</b>    | <b>\$600</b>     |
| (18) Meals  |                 | <b>\$100</b>     |
| (19) Travel subsidies to Councilors   | <b>\$3,943</b>  | <b>\$4,300</b>   |
| (20) Travel subsidy and fee for Local Section Leadership Conference           | <b>\$882</b>    | <b>\$2,500</b>   |
| (21) Other expenses (describe and itemize)                                    |                 |                  |
| a) K-12 outreach (Lewis and Clark elementary, Expanding Your Horizons, Other) | <b>\$50</b>     | <b>\$150</b>     |
| b) ACS and you (nano grant-bridge the gap)                                    | <b>\$82</b>     | <b>\$0</b>       |
| c) NCW, K-12 outreach   | <b>\$456</b>    | <b>\$750</b>     |
| d) Olympiad   | <b>\$128</b>    | <b>\$250</b>     |
| e) Science Fair and award   | <b>\$425</b>    | <b>\$450</b>     |
| f) Girls in Science   | <b>\$500</b>    | <b>\$500</b>     |
| g) Special Symposium  | <b>\$115</b>    | <b>\$0</b>       |
| h) Diversity Affairs Committee  | <b>\$0</b>      | <b>\$500</b>     |
| i) Boy Scouts Nuclear Science Merit Badge                                     | <b>\$50</b>     | <b>\$75</b>      |
| j) Earth Day  | <b>\$0</b>      | <b>\$250</b>     |
| k) Project SEED   | <b>\$900</b>    | <b>\$900</b>     |
| l) Other expenses (ANS-Dec meeting)   | <b>\$0</b>      | <b>\$50</b>      |
| m) Career fair  | <b>\$600</b>    | <b>\$2,400</b>   |
| n)  |                 |                  |
| <b>(22) TOTAL EXPENSES</b>  | <b>\$14,245</b> | <b>\$21,375</b>  |
|   |                 |                  |
| <b>(23) EXCESS (DEFICIT)</b>  | <b>\$382</b>    | <b>(\$8,841)</b> |



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