



American Chemical Society

Richland Section Board Meeting
Wednesday, October 12, 2016 at TCIC 221 WSU Tri City Campus

Present: Jann Frye, Ram Devanathan, Sandy Fiskum, Vanda Glezakou, Steve Krogsrud, Jennifer Soltis, Dave Heldebrant, Karen Grant, Abhi Karkamkar, Frannie Smith, Richard Hermens
On Skype: Anna Cavinato, Janet Bryant, Alice Xu

Call to order at __6__ pm__

1. Review September Minutes-Sandy, Janet and Ram provided comments and corrections that were needed. The corrections were incorporated. The minutes were approved as corrected.
2. Treasurer's report- Sandy provided the report for October. It is attached at the end on the minutes. She received written notification from the IRS that no further action is required from us for the late tax filing. Anna informed Sandy that she should make the check for NCW supplies out to EOU instead of to Anna. Sandy will prepare a new check for this. Janet also bought an ACS branded table cloth for the section to use as well.
3. Geezerfest catering update (Henry's)- Sonja Peterson, from the Washington State crime lab will talk about solving mysteries with chemistry. Abhi reported we have Henry's arranged as caterer, and we will purchase beverages from Safeway. The cost is \$800 plus tip. Sandy volunteered to buy the gift cards for the 50 and 60 year members and speaker, and we agreed the cards should be \$25 Visa cards. We will need six cards for the honorees and one card for the speaker. Janet suggested that she has a way of hiring the services of the Battelle Audio Visual person for us. She suggested that we record the event. Dr. Allison Campbell will attend if possible. Karen said she has some student posters to present. Janet will work with Ram and Abhi to provide poster board set ups for the posters. Karen and Anna will need to provide an estimate of the number of set ups needed. Ram will also try to get WSU posters as well.
4. Girl's in Science and NCW- Frannie bought a table cloth and stickers that can be used for STEM events among other events. Anna reported that Girls in Science will be on Oct. 22 on EOU campus. They have 115 girls signed up. They have about 30 student volunteers signed up to help as well as other faculty members. The theme is Zombie attack with Zika Virus. It will be a health related presentation. A professor and 5-6 students will be Zombies. For NCW, Anna ordered 5 boxes of materials and one box in Spanish. She has sent some of these with Richard to give to Steve, Frannie and Janet for use in Richland. She also placed an order to the ACS store for the bags, tee shirts, Nano Moles and other trinkets for the Girls in Science. Karen is running a poster contest at CBC based on the NCW theme. She has things for the second and third prize, but requested a check for first prize made out to the student. Sandy said we had a budget line item we could use for this.
5. Newsletter update- Alice will get the first draft from Kacey tomorrow, and will send it to the board for review. We need to send the final version of the newsletter out to the members by October 22. Ram and Abhi said we should send out the ballots with the paper copies of the newsletter. Abhi will send the final copy of the ballot to Alice to mail on October 22.



Richland Section Board Meeting

Wednesday, October 12, 2016 at TCIC 221 WSU Tri City Campus

Alice said she received a flyer from the University about activities targeted a graduate students. Ram suggested putting this on the web site instead of in the newsletter.

6. Update on budget for next year-Ram proposed deferring the discussion of the budget till next meeting, since we do not have enough copies to hand out, and do not have the projector tonight. Janet asked if Sandy and the board are uncomfortable about the deficit of \$9000 in our budget. We are concerned, but realize that it may be OK, since this year's budget was also \$9000 in the red, but we ended up only about \$1000 in the red. We do have savings to cover the overage.
7. NORM 2018-Sandy has ordered checks for NORM account. They will have to be redone as the bank printed the name "Norm" instead of NORM. Janet reported that we have received feedback from ACS on the changes in banking rules that we encountered in setting up a checking account for NORM. Dave provided additional notes on the NORM committee meeting listed below:
 - a. Steve's plans on logo. Beta tested color logo on website, which has a placeholder front page up.
 - b. Ram and Vanda to discuss path forward and status of program grid.
 - c. Groundbreaking has been scheduled for the Collaboration Center Ram and Dave will attend that event this Friday as NORM 2018 Representatives. Our ssection provided PNNL Director Steve Ashby's office a talking point for the event.
 - d. Two hotel contracts are in place and signed and solid.
 - e. DOE managed conference paperwork and process being worked. (Janet with PNNL)
 - f. Received Division Rep list for NORM 2017; will be handy for us too.
 - g. Janet traveling to Montana section semi-annual meeting this Friday. She will promote NORM 2017 and 2018.
8. Winery tour- Dave said he is still waiting for the wineries to finish with crush before he can discuss with his contacts.
9. Chemistry Merit Badge- Steve reported that Karen arranged for the rooms at CBC. Frannie is helping, and she helped him find enough instructors. Boy Scout Council is handling the registration. It will be on Nov. 5 and Nov. 12, 8 am to 12 pm at CBC.
10. Roundtable- Janet said Allison Campbell has publicized her plans for the year in C&E News. Jennifer Soltis reported on two sessions on nano particles that she is organizing for the meeting in San Francisco. Janet reminds us that national award nominations are due Nov. 1. Janet can offer advice on completing these. Ram was recruited by Allison Campbell to serve on the canvassing committee on the Peter Debye award. Frannie is willing to spearhead a local technology grant application, but it is due Monday and she needs guidance on what technology we need.



American Chemical Society

Richland Section Board Meeting Wednesday, October 12, 2016 at TCIC 221 WSU Tri City Campus ACS Richland Section Treasurer's Report

October 12, 2016

Activities

Notification from IRS that no further action is required (regarding late IRS postcard filing).
I received notice from ACS that March 23 remittance of \$8997.98 included \$820 of the LS dues.

Starting Balance

Savings	\$18,865.73
Checking	\$12,632.56

Receipts

From	Amount	Budget Category	Date	Directed to:
ACS, Counselor expense reimbursement	\$1,271.10	4	9/21/2016	Checking
ACS, LS dues Jan - Jun 2016	\$625.00	7	9/23/2016	Checking
Banner Bank	\$3.80	8	9/30/2016	Savings
Total receipts this period				\$1,899.90

Expenses

To (date billed)	Amount	Budget Category	Date Paid	Description; check number
Frannie Smith (9/15/16)	\$102.25	21b and 21c	9/17/2016	ACS and You nanogrant (\$82) and NCW. K-12 Outreach (\$20.25); 1096
Harland Clark (10/5/16)	\$59.90	15	10/5/2016	Checks; direct draw
NEOAHEC (10/10/16)	\$500.00	21f	10/10/2016	Girls in Science grant; 1097
Anna Cavinato (10/11/16)	\$405.56	21c	10/11/2016	National Chemistry Week handouts
Total spent this period				\$1,067.71

Ending Balance

Savings	\$18,869.53
Checking	\$13,460.95



American Chemical Society

Richland Section Board Meeting
Wednesday, October 12, 2016 at TCIC 221 WSU Tri City Campus