



# American Chemical Society

Richland Section Board Meeting  
Wednesday, February 11, 2015 at TWST 247 WSU Tri City Campus

Present: Jann Frye, Jo Marie Johnson, Abhi Karkamkar, Pam Archer, Richard Hermens, Sandy Fiskum, Cary Seidel, Ram Devanathan, Jim Jewett, Karen Grant, Tanya Knickerbocker  
On Phone: Janet Bryant, Anna Cavinato

Meeting password: 22754, Call in number: (WSU phone) 509-335-4700, (Off Campus) 509-372-7648

Call to order at 6:00pm \_\_\_\_\_

1. Review January Minutes- Approved as amended.
2. Old Business:
  - a. Status of Annual report-Jo Marie submitted the report form with everything entered except the CHEMLUMINARY awards self-nominations. Janet and Anna are working on that part. They will try to get that done in the next day, so the report can be submitted to ACS. They will give Richard a heads up when they are done so he can approve it.
  - b. Status of budget review by Jim Jewett- Jim sent out an email on the review of the financial records to the board this morning. The hardest part was assembling the records. We have accounted for the money, but we are missing some receipts. If anyone has copies of these receipts they could forward these to Sandy for inclusion in our records. Janet complimented Jim on the excellent report. Janet knows that Richard had turned in receipts for the councilor travel, so she was surprised they were not in the records. Some other items, like the Nuclear Merit badge \$75 was a grant and no receipt would be expected. One thing Jim noted is that when expected revenues do not come in, he really can't tell why from the records. He made recommendations for ways to improve our treasurer's process. He is not sure how long we need to keep the records, perhaps 3 to 5 years. Janet was concerned about the ACS checks listed as 2013 revenue not deposited. Sandy said these were deposited in January. The budget review was unanimously approved. The report will be attached to these minutes.
  - c. 2015 Budget vote- Process and Schedule-Budget vote is planned for the meeting after the Science Café.
  - d. Newsletter- Pam has sent the newsletter to the tech editor. She will ask her to rush it because we need to send it out at least three weeks before Mar. 12, which is the 19<sup>th</sup> of February. Hopefully, Kacie can have it turned around by then. Alternatively we could put the draft budget on the website and send the members an email that it is out there for review.
  - e. Treasurer's report- Sandy wrote checks for outstanding expenses, including reimbursement to Jo Marie. She sent me details on email. She and Satish submitted the tax forms for 2014. Anna said she never received the \$500 check for Girls in



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Science. Jim thought a check had been written, but perhaps not received. Sandy will write a check for Richard to take to Anna.

### 3. New Business

- a. Project SEED- Anna was unable to identify a student for this project. So she will not have a Project Seed student this summer, so that \$900 will not be spent.
- b. ACS Program in a Box-Ram reported that at Leadership Conference he learned about Program in a Box. So he signed up for Chemistry on the Silver screen. This will be presented Tuesday Feb. 24, 2015 in the Crick Room at PNNL at 4:00pm. He would like La Grande to do theirs at the same time. Cost of attendance is free. Janet thinks this is a great outreach from ACS to the members, and she applauds Ram for taking advantage of this. If we do this simultaneously from Richland and La Grande. He said he could also send it to us on the site and to Yakima so they could watch it too. He is also having a conference with sections from the west side of the state to see if we can participate in events together. He said that they have a women in chemistry event planned. Janet said she knew of this and would team with him.
- c. Science Café-March 12 at Richland Library, Robert Weber will speak. He is the MPPG thematic chair for the spring National meeting. Tanya said we should bring refreshments. We need to check with the library that food is OK. Jo Marie will bring drinks, and Sandy will bring cookies.
- d. Regional Career Fair- Karen reported that this will be Thursday April 23, in Gjeorde Center. It is reserved from 5 pm to 10 pm, including the atrium and additional rooms. College maintenance will set up the tables, we may have to put on the table clothes. Leizel would like to have refreshments, but unless we use the caterer, Country Gentleman, we have to serve packaged food. Leizel is leaving, so Karen, Dave and Janet will work on this. Janet suggested that Karen help with outreach to regional college professors to help publicize the event. Tanya has recruited three participant companies, and will bring students. Tanya wondered if we want representatives from alternative jobs, such as book companies. The board thought it would be fine if they wanted to come to collect resumes. Karen has been getting emails from EPA who is looking for students in chemistry. She might be able to get someone from EPA.
- e. Plans for Earth Day- In the past we have participated in Richland's Earth Month activities. We are doing that this year as well. Janet is ordering material in English and Spanish. Those will be distributed to Yakima and La Grande as well. We will also be planting a tree, but location is not determined yet. Anna is planning some activities in La Grande as well. Janet is happy to continue, but would be happy to have someone work with her on this activity.
- f. Mid-Columbia Science Fair-They are asking for \$325 dollars from us to support this event. We will need two \$50 awards for the best in chemistry. The fair is Thursday Mar.12, with the awards on Mar. 14.
- g. March committee meeting- Ahbi suggested having this meeting on Mar. 12 at the Science Café. The board agreed.



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- h. ACS Corporation Associates- Janet wondered if we had received a check from ACS CA for the \$1000 grant they gave us. Sandy said she had not received it. Janet will look into it.
- i. Webs.com- The ACS would like sections to use a new service for their websites. It is called Webs.com. We would need to port our website to their service. We are currently using Labworks. The web page needs updating, and this would incorporate ACS branding.
- j. Awards- Jo Marie will be the Awards committee chair this year. Sandy Fiskum was awarded volunteer of the year for 2014; Steve Krogsrud is our 2015 Volunteer of the Year, and will be our Section-supported nomination for ACS Fellow for the 2015 Awards cycle. The ACS Fellows nomination is open. Janet will be happy to help someone fill out a nomination if others wish to nominate. Every ACS member may nominate another colleague for this honor. The Section gets only 1 formal nomination each cycle.
- k. Bylaws- the national committee has streamlined the by-laws revision process. Janet suggested that we take this opportunity to streamline our by-laws and update them. Ahbi agreed. Janet suggested we do this this summer. Jim and Tanya volunteered to help.
- l. Chemistry Olympiad- Cary reminded us that there are just two weeks for students to register for the Olympiad. They need to email Cary and [caryseidell@frontier.com](mailto:caryseidell@frontier.com).
- m. Science Olympiad in YVCC- They held this event last weekend. It was well attended. She will send pictures.