



# American Chemical Society

Richland Section Board Meeting

Thursday, 13 January 2011 5:30 PM at West 247 WSU Tri City Campus

Present: Anna Cavinato, Anne Hylden, Aruna Arakali, Asanga Padmaperuma, David Heldebrant, David Merrill, Richard Hermens, Sam Bryan, Sandy Fiskum, Steve Krogsrud

Absent: Matt Monroe, Karen Grant, Phillip Koech

A. Called to order 5:46 PM

B. We have enough information to get started. Please refer to the revision 1 budget from 1/22/10. Discussion but in general keep the same estimates as last year with the following exceptions:

1. 5b) is carried forward from previous year move to 10c) Reserved Funds
2. Consider request for "Expanding activities" proposal 8) Special events and activities
  - i. Expand the "Delta HS STEM" program
  - ii. Career Fair was submitted last year for a different grant so those funds should be carried forward. We believe the check for \$200 is in the mail box. And should be listed under 10d)
3. 10a) used 215 last year so drop to \$500
4. 10b) spent about 830 last year so down to \$1000 carry over tied to 12b)
5. 12a) travel for EOU 3/27/11 (6-7) poster session and research move to 13a)
6. 12b) CBC trip planned to go to Portland (2 or 3 students presenting posters)
7. 13b) Discussion concerning HS teacher award or grant. Currently receiving grant requests. "Consider "Imagine Tomorrow".
8. 13c) Teacher award should be added for section 13
9. 15a) increase to 1200 as prices are going up
10. 15b) \$400 for NPR advertising for one talk
11. 16a) Dinner expenses for speakers \$500
12. 16b) up to \$300 shared cost with
13. 16c) ACS Annual Social for 50/60 year members
14. 16e) carried over from last year remaining amount \$500
15. 17) Meals for breakfast for \$200 "Sharing a Chemical Moment in Time" to be added to the \$800 item 25 below.
16. 17a) Drop
17. 18) Richard is a 50 year member does not have to pay registration fees so just travel motel meals, so keep it at \$3000 (no beer) but base it on actual.
18. 19) \$ 650 for Leadership conference
19. 20c) Need a volunteer, NCW
20. 20d) Need a volunteer to lead this \$100, Olympiad
21. 20e) We gave a check last time with certificate and a parent thanked us so this year keep \$400. We will make our own certificate. Sandy volunteered to make these certificates.
22. 20f) drop and replace with section 13
23. 20i) BSA Nuclear Science 3/19 and 3/26 \$50
24. 20j) Earth Day \$250 to plant a tree or do something that a volunteer wants to do
25. 20L) International Year of Chemistry \$800 + \$200 from item 15 above for total \$1000
26. 20M) Leadership Development System
27. 15c) not 20N) Professional Website on new server \$500



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- C. Minutes for previous Board Meetings reviewed:
  - 1. Wednesday 21 October 2010 version 6 and approved unanimously
  - 2. Reviewed Friday December 3 2010 E-mail of results of the vote
- D. We will hold an on line meeting at least once a month
  - 1. We need to create the calendar and advertise the meeting phone number and the log in code.
  - 2. Next meeting will be about 2<sup>nd</sup> week of February not Valentines Day.
- E. Chair recruiting (Membership chair) still required
- F. Prepare the budget by February 16<sup>th</sup> which is our target date for the next meeting.
- G. Review list of officers
  - 1. Matt Monroe has the information on the committee chairs.
  - 2. Appoint the chair members
    - i. Nominations/Awards Committee – Asanga Padmaperuma and Bill Samuels will co-chair. (The bylaws state that immediate past chair is the chair of this committee).
    - ii. Membership Committee - Jan Frye
    - iii. By-Laws Committee - Jan Frye - (She will send it to the national ACS By-laws committee by May).
    - iv. Program Committee – David Heldebrant (The bylaws state that the Chair-Elect heads up the program committee.)
    - v. Public Relations Committee – Anne Hylden is in charge of this one, and Steve Krogsrud is also on the committee.
      - 1. Anna Cavinato / Anne Hylden - National Chemistry week
    - vi. Long range planning - Karen Grant
    - vii. Women Chemist - Anna Cavinato
    - viii. Tri-City Tech Council – none
    - ix. International Year of Chemistry Chair IYC 2011 – Janet Bryant
    - x. Bridge Professional societies chair - open
    - xi. NOR Board Representative - Janet Bryant
    - xii. Logistics coordinator - Matt Monroe - for Richland
    - xiii. Professional relations - none
    - xiv. Safety - none
- H. Newsletter
- I. Adjournment at 7:52 PM