



ACS Richland Section
American Chemical Society

Board meeting held Saturday 31 January 2009
ACS Board Meeting attendees



Chair: Jonathan Male
Phone: 202-586-7934



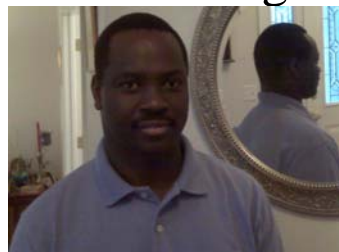
Chair-Elect: Asanga Padmaperume
Phone: 509-372-4895



Past Chair: Novella Bridges
Phone: 509-372-4806



Secretary: David Merrill
Phone: 509-375-8408



Treasurer: Phillip Koeh
Phone: 509-372-6891



Councilor: Tim Hubler
Phone: 509-371-6274



Alt. Councilor: Anna Cavinato
Phone: 541-962-3561



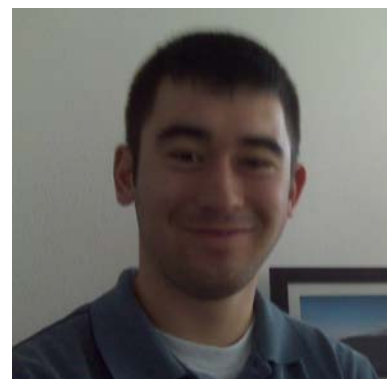
Education: Karen Grant
Phone: 509-547-0511 ext 2261



Public Relations:
Steve Krogsrud
Phone: 509-372-2302



Member: Richard Hermens
rhermens@granderonde.com



Student: Wade Elliott
elliotkw@eou.edu



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10:30 Review Budget and Expenses (Novella)

1. Points of concern
 - a. ACS Investment Pool likely will continue to lose due to poor Market
 - i. Prior balance was 17,311.89
 - ii. Current balance is 15,150.37
 - iii. The budget and prior year expenses should show our loss as a single line item
 - iv. General discussion among board members. Question: Why are we seeing the same value on line item 24 for 2006 final and 2007 final?
 - v. It looks like for the 2008 year our investment lost 2161.52 but the current format does not make this obvious.
 - b. Two other concerns were discussed concerning funds that are committed to be spent in future years (see item 6 below concerning budget lines 8 and 16).
 - i. The "Innovative Grant Fund" has \$4,461.79 committed from prior years. These funds should be displayed as reserved funds to be spent from a reserved account and should be separated from the general funds.
 - ii. Similarly we received funds in prior years the remainder of which (\$615) are to be spent on the "Science Café", and these also should be separated from the general funds and held in a reserve account, as they also reflect a commitment to spend toward an objective that was committed, to those whom provided the funds.
2. Line 1 Although it looks like our membership is increasing and income is now 7,825
 - a. We should be conservative and expect a shrinking membership
 - b. Nationally ACS membership dropped this past year
 - c. Accounting of members will change so it will look like it increases due to students changing their status to full members
 - d. Bottom line keep budgeted income at 7,000
3. Line 4 Rebate for councilor travel expenses was 1,932 in 2008
4. Line 6 Local dues leave it at the average (some discussion to raise it to \$10)
 - a. Set expected revenue to \$1500
 - b. Steve suggested the treasurer look at other sections voluntary dues and present to the board the difference at a future meeting
5. Line 7 we expect very little income so just \$100 from Savings
6. Line 8 we made more than expected because we reduced expenses at last minute due to a funeral.
 - a. We may want to consider "Chemist of the Year" but for now do not expect it.
 - b. Line 16 Science Café is carried over $500 + 115 = \$615$ and should be earmarked to be spent on Science Café from commitments made in prior years
 - c. There is an Innovative Grant fund 4,461.79 is still unspent but committed
 - d. \$5076.79 should be in the reserved account



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7. Line 12 b) Innovative grant commitment should be spent this year for Community College Students to attend
 - a. At least the regional meeting but a National meeting would be good
 - b. We could carry it over again but we should spend it as it has already been 2 years
 - c. CBC has finals the week of the National ACS in SLC UT 3/22-26/09
 - d. Eastern Oregon University is planning to go but is not a Community College
 - e. Last year we spent 800 and should have reduced our commitment
 - f. Richard acknowledged it met the criteria and should have reduced the commitment to the "Innovative Grant"
 - g. Check written 5/14/08 to CBC Chemistry club check number 683
 - h. We have quorum as a board and voted unanimously to deduct the \$800 from the \$4,461.79 leaving \$3661.79 in the "Innovative Grant" reserved fund.
 - i. Total reserved funds is now \$4276.79
8. Line 12 Subsidies for students and teachers (Homewood Suites 6 students/suite)
 - a. \$300/night per suite 4 suites times 3 nights + food and travel
 - b. Eastern Oregon currently has 18 with 8 posters to be presented at SLC. 5 of the 18 have presented before.
 - c. Last year they spent \$11,000
 - d. Travel grant from ACS travel grant
 - e. ACS Richland \$2300 last year
 - f. Usually get \$600 from Student government and ACS national
 - g. Fund raise about \$7000
 - h. Already raised about \$5000 to \$6000
 - i. \$1500 unanimously agreed by board for 2009 budget line 12 EOU Student Affiliates
 - j. \$1830 for community college from reserved fund "Innovative Grant" Include all community college (i.e. Blue Mountain, Yakima Valley...) \$300/person travel grant to the National ACS first choice, regional ACS meeting second choice.
 - k. If we get more we could spend more than half of the reserved fund.
9. Line 13 (1:31 PM) Awards scholarships, and grants
 - a. Awards \$200 (Last year gave nothing last year for Mid Columbia Science)
 - b. TCTC Teacher Grants Tri-City Technical Council (zero)
10. Line 14 should include flowers and cards but not postage \$200



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11. Line 15 postage and Newsletter (Laura.Schinnell@areva.com)
 - a. \$1138 budget Newsletter
 - i. Only 3 newsletters instead of 4 last year
 - ii. Used \$90 to pay graphic designer
 - iii. 11 cents per copy to print
 - iv. 500 copies to print \$55 + 200 cost \$85 to mail
 - v. \$250/ mailing of the newsletter
 - vi. 300 members get printed copy via internal mail
 - vii. 200 get mailed copy
 - viii. We are going electronic, only a few people have no E-mail address
 - ix. Therese Clauss will send activity roster and full roster or you can download it
 - b. Keep public relations going with NPR
 - i. To advertise the October a week before the meeting
 - ii. 4 ads per day for a week
12. Line 16 a) Meeting Speakers budget 1575 + meals
 - a. (cost \$350/speaker first 3 + \$175 extra for additional)
 - b. Speaker Schedule (additional cost for dinner, etc.)
 - i. March 9, 2009 Polysaccharides in Nature and Industry
 - ii. April 8, 2009 Chemistry and biochemistry of chocolate
 - iii. May 11, 2009 Chance and Design in Organic Chemistry
 - iv. October 19, 2009 Beer and Ale (English or Spanish)
 1. Could hold at Clover Island or CBC with tasting afterward at Ice Harbor Brewery
 - c. So newsletter should come out in time to advertise each of these events
13. Line 16 b) ACS Picnic June Friday 19th or 26th prefer 19th just before NORM \$200
 - a. Invite other organizations such as AIChE (American Institute of Chemical Eng)., CHMM, etc.
 - b. Chair elect will be in charge of this event
14. Line 16 c) ACS annual social at the New Round Table \$350
15. Line 16 d) Post Norm celebration zeroed
16. Line 16 e) Science Café \$615 from reserved funds (no alcohol)
17. Line 16 f) 50 year celebration / National Award (with alcohol)
18. Line 17 Speakers meals (officer (chair elect) and speaker) \$300
19. Line 18 Travel subsidies to Councilor (\$4300 for WA DC, SLC UT)
20. Line 19 Travel subsidy for Local Section Leadership Conference \$450



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21. Line 20 Other financial Support (total \$ 2500)
 - a. National Chemistry Week (\$1000) Janet and Michele did great job last year we need to support them this year.
 - i. Katy Denslow arranges for periodic tables and should be NTC coordinator
 - b. Olympiad (\$150) if we actually do it.
 - c. Science Fair (\$250)
 - d. Women and Minority (\$500) (includes Girls in Science)
 - e. Boy Scouts nuclear science merit badge Sandy Fiskum \$100
 - f. Earth Day (\$400)
 - g. Project Seed (\$200)
22. Total budget expenses (\$) budget income (\$)
 - a. Reserved fund
 - b. Completed about 2:50 PM

Reviewed Agenda

Under treasurers report the above details were reviewed to help determine the budget for 2009. We discussed Old Items including the funding as described above.

Determine future meeting schedule

Last year we had 9 board meetings. Most are 60 to 90 minutes.

Tuesday evening meetings 6:00 to 8:00 PM use WebX or meeting room at UW Tri-Cities or both
Karen Grant can attend on weekends

Discussion led by Tim concerning Bylaws

The ACS Council passed a measure, which makes student affiliate groups into members of the ACS so they can vote but not hold office. We need to add to the bylaws to allow students to be on committees and let them attend our board meetings. Our board has open executive board meetings, so currently any member may attend a board meeting, and today we have 2 members attending (see pictures on page 1). New or changes to Bylaws must be passed by the national bylaws committee, then published in the newsletter, then voted on by the local ACS membership at a general meeting.

We should invite and involve Wade and the Walla Walla, and CBC, student sections to send a representative to our next board meeting. Our goal is to bring more members into the ACS.

New "student members" and "electronic vote" are the two most pressing items that need to be changed to be in line with national bylaws, and our goals for electronic voting.



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Discussion concerning fundraising

About every 10 years we make a lot of money from NORM. We earned \$9000 net from putting on the 2007 NORM, but it was a lot of work, and since then we have spent much of what we earned. In addition the loss in our investment, has left us little remaining from that net income. We should therefore consider any ideas for fundraising this year. Tim suggested that we have some student fundraisers. Steve indicated any fundraiser pitched to local ACS should have a chemistry related goal.

New Items

Most of the items on the agenda were discussed during the discussion on the budget for each of those items. The remainder of the meeting Novella reviewed the agenda items, and verified each item had been covered during the budget review. Below are some of the highlights of items discussed in depth.

We reviewed the proposed calendar. We discussed student travel as outlined above. We discussed the "Chemist of the Local Section" award. We need someone to lead this before we take it on. This is an important event to help us get visibility in ACS and local publications.

We discussed creation of a panel to select a vendor for "electronic voting". Our goal: by November have the bylaws changed so we can have an electronic newsletter and then electronic ballot next year. We must mail the ballots to every member this year. So if we switch there is some question as to the cost of the ballot.

Chuck Peden is a lead in ACS looking at opening a new division on catalysis to separate it from colloids. He has offered to give a free talk, and we would like to accept his offer.

Web Site Discussion

Some suggestions were:

1. Put links on our website to help our students find interesting links to help them with their chemistry studies.
2. Track the number of hits to our website.
3. The above methods are ways to bring more students to our web site.
4. Consider IX-web Hosting for website services or other server sources and perhaps consider working with other sections to reduce the cost and maintenance effort for our web site.
5. Get Matthew Monroe to consider helping us with our web site.
6. With greater flexibility in our web site we could have a memorial section and other links.

Next meeting is 2/24/09 (at 5:30 PM WSU Tri-Cities CIC building "Hoot Conference" room 125Q)
Move that we adjourn at 4:38 PM.

During the meeting we took a break at about noon for a wonderful lunch provided by Jonathan Male and his wife. A second break occurred at 2:50 PM at which time Anna Cavinato, Richard Hermens (email rhermens@granderonde.com) and Wade Elliott (email elliottkw@eou.edu) left. We greatly appreciated their attendance and the distance they traveled to attend.